FREE GUIDE + PROMPT

# VOICE NOTE SE POORA QUOTATION 2 MINUTE MEIN

ChatGPT (free) + aapki awaaz. Type karna band, quote jaldi bhejiye, order pehle pakadiye.

Is guide mein: 3 steps · copy-paste prompt · WhatsApp message format · galtiyan jo nahi karni.

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## STEP 1 · BAS BOLIYE

ChatGPT app kholiye → neeche **mic** 🎙️ dabaiye → in 6 cheezon ko bol dijiye:

- Customer ka naam / company
- Item + quantity (jaise "10 office chairs")
- Rate per item
- Delivery / installation charge
- Delivery time + city
- Payment terms (advance kitna)

## STEP 2 · YE PROMPT PASTE KIJIYE

```
Tum mere business ke liye quotation banane wale assistant ho.
Upar maine jo bola hai, usse ek saaf quotation table banao:
Item | Qty | Rate | Amount.
Neeche Subtotal, GST @ 18% (alag line), aur TOTAL likho.
Har calculation step by step check karo.
Phir 3 lines ke terms likho: advance, delivery time, validity (7
din).
Language: simple English, Indian rupee format (₹1,23,456).
Aakhir mein WhatsApp par bhejne layak ek chhota message bhi do.
```

**Zaroori:** GST rate apne product ke hisaab se badliye (5/12/18/28%). Total ek baar calculator se check kijiye — AI se kabhi kabhi math mein galti ho sakti hai.

## STEP 3 · WHATSAPP PAR BHEJIYE

Table copy kijiye → customer ki chat mein paste → upar ye line:

```
Namaste ji 🙏 Aapki enquiry ka quotation neeche hai.
Koi sawaal ho toh yahin pooch lijiye. Ye rate 7 din ke liye
valid hai.
```

## PRO TIPS

- Prompt ko ChatGPT mein **Project / custom instructions** mein save kar lijiye — har baar paste nahi karna padega.
- Apni company ka naam, GSTIN aur bank details ek baar prompt mein add kar dijiye.
- Quote bhejne ke 1, 3 aur 7 din baad follow-up zaroor kijiye.
- Customer ka phone number / personal details ChatGPT mein daalne ki zaroorat nahi.

## GALTIYAN JO NAHI KARNI

- Bina check kiye total bhejna
- GST rate galat chhod dena
- Ek din baad quote bhejna — customer tab tak doosra quote le leta hai

# AISE AUR AI SHORTCUTS HAR DIN

Instagram par follow kijiye **@ideepbhardwaj** — har din ek AI kaam jo customer aur time dono bachaye.

Apne Google listing / website ke liye madad chahiye? deepbhardwaj.com · +91-9650381400

Results har business ke liye alag ho sakte hain.